

Saunders Brothers, Inc.

Return to:

Adrienne Phillips
2717 Tye Brook Hwy.
Piney River, Va. 22964
Phone: 434-277-5455 FAX: 434-277-8010
E-mail: adrienne@saundersbrothers.com

Position Applied for: _____ **Date:** _____

Name _____
 First Middle Last

Address: _____ **Telephone:** _____

_____ **E-mail:** _____

Education List School or Classes attended Note: If you have not graduated, list last completed grade.

Name/Address of Institution	Degree Received	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

References Give at least three references. Do not include family members as references.

Employment Experience List the 3 most recent positions that you have held.

Company Name	Dates	Job Title	Description and Pay	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Computer Experience Include e-mail, web, Microsoft Excel, Microsoft Word, etc.

Interests, Hobbies

Civic, Community, Church List any organizations that you belong to and offices held.

Other Information List any other information that might qualify you for this position.

Questions:

Have you ever been convicted or charged with a felony, misdemeanor, or other offense other than a minor traffic violation? Yes _____ No _____ (Convictions will not necessarily bar employment.) If yes, please explain. _____

Date available for work? _____

What are your minimum hourly pay rate expectations? ___\$_____ per hour

Are you available to work from 8am to 5pm Monday through Saturday and later if need arises? Yes _____
No _____

Do you have transportation to work? _____

Essay

In 100 words, please explain why we should hire you over the other candidates. You may include your experience, knowledge personal attributes, or other reasons. Write your essay on a separate sheet.

Signature

My signature below confirms that:

The information that I have provided is true and correct to the best of my knowledge. I authorize you to confirm any information provided, obtain employment references and personal history, reputation for honesty, ability, and responsibility and obtain a consumer report which may include a criminal background check information. I release all parties and persons from liability that may result from furnishing such information to you, as well as, from the disclosure of such information to you. Any misrepresentation, falsification, or material omission on this application may result in my failure to receive an offer of work or dismissal from employment if hired. I agree that the employment relationship may be terminated either by me or by you, with or without notice at any time. I authorize you to give out any information regarding my employment with this company, if hired, and release all parties from liability that may result from furnishing such information.

Signature _____ Date _____